

# ARCHIVES MANAGEMENT CENTERS, INC.



## In This Issue

[Busy Hurricane  
Season](#)

[From Keri's Desk](#)

## Quick Links

[More About Us](#)

[ARMA](#)

[PRISM](#)

[FRMA](#)



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## June Newsletter

### FLORIDA BUSINESS SAYS TO PREPARE FOR AN ACTIVE HURRICANE SEASON

Forecasters at Colorado State University recently announced that the 2011 Atlantic hurricane season will be very active. Before the season starts, it's time for businesses to get ready, while remembering their most valuable asset: information.

Link: <http://www.freshnews.com/news/494883/florida-business-says-prepare-active-hurricane-season>

## From Keri's Desk

Well it has been a very busy year so far and that is a good thing for the Treasure Coast Businesses. I know as well as everyone else, that it is not easy to manage your time and keep up with how fast the clock ticks. Although, I don't like even mentioning it, that time has come again to remind everyone to pay attention to the weather because Hurricane Season is upon us. We are expecting a active season and we all need to be mindful and think ahead. Too often we get caught up with our daily lives and forget to prepare for a disaster. Archives Management Centers is dedicated to helping you get and stay secure should a disaster happen. Here are few things that you can get together ahead of time, that will help you and your families be as prepared as possible.

Family Emergency Plan:

1. Determine evacuation routes: You can go to your counties Emergency Management website and

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on or before  
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determine which route you will take if need be. Make arrangement for any elderly that will require medical attention and make sure your friends and family are doing so too. Look out for one another and make a plan to evacuate ahead of time.

2. Know in advance where to get information about weather by listening to NOAA Radio and tuning into your local news station. Purchase a small hand held radio if you do not already have one.
3. Check your food supplies: Bottled water, bouillon cubes, canned and jarred meats, canned fruits and vegetables, instant coffee and tea, peanut butter and honey, pet food & packaged soup mixes are all things that should be on your list.
4. Service generators and get equipment together : Screwdrivers, flashlights, batteries, gas, cash, hammer, toilet paper, tarps for roof, propane and charcoal for grills and bleach to purify water are all necessary.
5. Remember to get all prescriptions filled ahead of time and make arrangements for the elderly that cannot care for themselves if an emergency should arise.
6. Call Archives Management to store data and important documents that you cannot afford to lose. We have a state of the art facility and you will have access to your documents and date 24/7/365 no matter what. We also can digitally image your important documents ahead of time so, you will only need your disks and you are on your way to safety without the worry or hassle of gathering all of your papers.
7. Look out for your neighbors. I cannot tell you enough that it takes all of us working together to make all the difference in the world when you are in a disaster. We all learned in 2005 that we are in this together and we have to sustain and support our communities our selves. In recent news we have seen horrible tornado outbreaks in the Mid-West. It is a reminder that we are all fragile and our lives are in danger should disasters occur. Please stay safe this Hurricane Season.

*"We do our job so you can do yours!"*

Sincerely,

[Dale A. Poston](#)

President

Archives Management Centers, Inc.



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