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Inc.

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you can do yours."**

MANAGING RECORDS MEANS MANAGING ASSETS, RISKS AND COST

Data is an asset -- and a risk, which is why companies are starting to pay more attention.

Employees are producing records at a record pace in the form of emails, instant message chats, spreadsheets, documents and reports. Those records are posing a challenge for companies as they run out of disk storage and are forced to decide what to save, what to toss, where to store and how to create a formal policy that manages records while meeting compliance standards.

Link: <http://businessfinancemag.com/article/managing-records-means-managing-assets-risks-and-cost-0726>

MILLIONS WASTED BY POOR RECORDS MANAGEMENT

Organizations are wasting millions of dollars as a result of inefficient record management systems, it has been revealed. An investigation by the Ponemon Institute, on behalf of networking and data management firm Novell, studied the compliance costs of managing records and data at almost 100 firms.

Link: http://www.qas.com/company/data-quality-news/millions_wasted_by_poor_records_management_7579.htm



Managing Records

Millions Wasted

Featured Article

TOP FIVE EXCUSES FOR STICKING WITH PAPER DOCUMENTS

By [Daniel O'Leary](#), VP, Global Solution at
LincWare

About a week ago, I had a nice conversation with two other AIIM Expert Bloggers Chris Walker and Chris Riley about some of the crazy excuses we've heard from people for sticking with cumbersome, often physically painful, forms and antiquated paper-based processes. Based on our conversations, here are the Top 5 excuses we've heard for clinging to paper.

Link:

<http://www.aiim.org/community/blogs/expert/Top-5-Excuses-for-Sticking-with-Paper-Documents>



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